

Sunset to Sunrise Tour 2013 – Marshal Debrief

Ser	Subject	Outcome	Action
1	Marquee	All agreed that this was a welcome asset to the event. Providing our own area to operate from and giving a more professional look to the organization of the event and a central point of control. The introduction of marketing at the entrance was also seen as the way forward.	Chair to book the marquee for next year (competitive rates)
2	Merchandise	<p>The point was raised that the majority of the arrival booking-in and merchandising sales was carried out by the fuel marshals and the treasurer.</p> <p>It was agreed that all B4M committee members should assist with this and volunteer marshals will be invited to help out. To that end a roster will be set up detailing times that you will be asked to assist on the desk.</p> <p>Merchandise sales were down on what we hoped for and it was agreed that many riders only carry enough cash so see them through the day for food and drink, many opting to pay for fuel on a credit/debit cards. Investigations are in progress regarding acquiring a credit/debit card machine for the day to aid merchandise sales.</p>	<p>All</p> <p>Chair/ Treas</p>
3	Groups	A question was raised about the arrangements for groups of riders to register under a named person thus ensuring that they remain as one group of friends with an appointed marshal. The registration page is to be amended to add this facility	Webmonkey
4	Marshals	<p>There were some last minute changes to the appointed marshals with some marshals not aware that they had been chosen to marshal and some who thought they were going to be Marshals not used.</p> <p>All chosen marshals will receive an email from the group safety officer confirming selection as a marshal.</p> <p>Anyone who has marshaled the previous year will still be expected and required to attend at least one training session.</p> <p>All marshals are to ensure that they are fully familiarized with our intended route but also to be aware that road works or accidents may cause us to divert off of the chosen route. Any last minute</p>	<p>Snr Safety Officer All marshals and prospective Marshals</p> <p>Snr Safety Officer</p> <p>All</p>

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		changes will be notified to the Ride Leader and Safety Officers by phone as soon as possible by the outbound fuel marshals who travel ahead of the main body of the ride	Fuel Marshals
5	Marshal Brief	<p>It was agreed that the start of the event was a bit compressed timewise. To over come this the Marshals brief will take place at 18.00hrs. Riders will be asked to be on site after 15.00 but no later than 19.00hrs and reminded to arrive with a full tank of fuel. A rider brief by marshals will take place at 20.00hrs and riders will be asked to arrange themselves behind their appointed marshal as soon as possible after that.</p> <p>An Itinerary of the days events/ timings is to be posted outside the entrance to the Marquee and the group</p> <p>Marshal Brief Packs are to be issued to the Marshals on arrival at South Stack .</p>	<p>Safety Officer(s) All Marshals</p> <p>Secretary</p> <p>Safety Officers</p>
6	Start	<p>It was pointed out that the Lead Rider was halfway to Holyhead before Marshal 1 had set off.</p> <p>The lead rider will hold post until released by one of the remaining fuel marshals and then Ride pods will depart in numerical order. This was felt essential so that the Fuel Marshals could count each pod into the fuel stops and confirm that no pods had got lost enroute</p>	<p>Lead Rider Fuel Marshal set 2 All pod marshals</p>
7	Fuel stops (General)	<p>1, All agreed that the fuel marshalling was excellent and definitely something we should repeat.</p> <p>2. The fuel stops are timed with maximum limits in order for us to achieve the challenge(Mold 20 minutes; Uttoxeter 30 minutes; Lincoln hold until 03.15) and this needs to be briefed to the pods by the marshals with the emphasis on the fact that it is a fuel stop – you have a certain amount of time to get fuel.</p> <p>3. There was some concern over the fact that fuel pumps were not released to users. Marshals need to brief their pods that the fuel pumps can only hold two transactions. If two people in front of you have drawn fuel you will have to wait until one of them pays before the fuel pump will allow the next user to draw fuel. There is nothing we or the attendant can do about this.</p>	<p>All</p> <p>Pod Marshals</p> <p>Pod Marshals to brief their pods</p>

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		<p>4. Wherever possible the fuel marshals will point stragglers in the direction of their pods but the pod marshal should make sure that they have their pod complete and, if required, go in search of their missing pod members.</p> <p>5. it was discussed whether it would be viable to have a number printed onto a laminated A3 sheet for each pod so that this can be displayed by the pod marshal to clearly identify their bike/ parking area. This needs to be discussed further with regard to how to carry this between stops and secure this to the bike at the stops</p>	<p>Fuel / Pod Marshals</p> <p>Committee</p>
8	Fuel - Mold	<p>Generally excellent and the first introduction to our fuel marshalling system worked very well. There was some confusion over parking and the Marshals pack will contain a more detailed layout of this site.</p>	All
9	Fuel - Uttoxeter	<p>An inexperienced attendant and a diesel spill caused problems at this site. There was a suggestion that we split this fuel stop with Shardlow services again but we don't have sufficient fuel marshals to do this and it was felt that, with better management, this was not necessary.</p> <p>Whilst the plan was to park the pods behind the petrol station a large diesel spill meant this had to be aborted. The fuel marshals reorganized and utilized the main parking areas in front of the petrol pumps around the various coffee shops which were closed at the time and, although unlit to a certain degree, worked well. The only problem then was that some pods/riders parked in front of the shop area which made it difficult when time came to leave.</p> <p>(Marshals are reminded that the 30 minute fuel stop here is a maximum time, if your pod is ready to go and the pods in front of you are moving please do not hold on for the sake of a couple of minutes. The aim is to get the whole ride across country together and on time.)</p>	<p>All</p> <p>Pod marshals</p>

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10	Fuel -Lincoln	All Good. Everyone was familiar with our fuel stop marshalling procedures by this time and the use of the whole car park worked well. The provision of a toilet will need to be discussed with the site owners. Marshals are asked to remind their pods that, on arrival at Skegness we ride to the bottom of the car park, turn and come back up and the pods park inline BEHIND their pod marshal	All POD Marshals
11	Skegness	Our arrival at Skegness was good.	All
12	End	Thank-you speeches by Group Chair/Ride leader and the Mayor need to be done earlier, as soon as possible once everyone is in the Storehouse Coffee shop.	Chair / ride leader