



Present:		Apologies Received:
Chair Steve Freemantle Secretary Treasurer Natasha Brown Media Sarah Birch Events Group Safety Pete Brown D/Group Safety Gary Bosworth Merchandise Andy Maddison Member Martin Tomlinson Member Catherine Bosworth Member John Hodgeson-Kerry Member Craig Paul Member Paul Farrant Member Phil Burrows Member Mike Patterson		Dave Rodgers Paul Underwood
Item		Action
1.	Chairs report.  Website – Down on previous month as to be expected Page hits 632 1000 page views as the sunset is over and done with, forum is not being used, Facebook is very busy, Changes to website pending as discussed at wash-up, its rolling along nicely..	
2.	Treasurers Report  £11901.17 in bank £9692.04 has come in from event so far £1128 from just giving page. Rough ball park figure of £10-11k raised with another 2k in just giving pages. So even though numbers were down on last year we have still raised a good amount so far. It was mentioned that even though we have raised a good amount, perhaps it is getting harder to raise sponsorship each year from the same people now that we are in our 5/6 <sup>th</sup> year. Once the shop comes on line perhaps we will have another revenue stream from this to raise funds.	
3	Media Report  A lot of press releases were sent out post sunset, most of this was covered in last months report. Reception at Skegness was brilliant as two reporters were sent out, We were mentioned in the Cranwell courier and Craig, Colin and Steve Atkin were mentioned in the Siemens company news letter that goes out internally	
4.	Events report:  Nothing really to mention, no new events to mention from last meeting Paul is currently in hospital under going treatment Visitors are welcome Morrisons Grantham – 7 <sup>th</sup> September Macmillan Coffee Morning -28 <sup>th</sup> Sept Ride out USA - 13 <sup>th</sup> Oct Morrisons Grantham – 26 <sup>th</sup> October Relay Ride is a developing event for next years cheque presentation, it is currently a work in progress. More details as developments allow.	

5.	<p>Group Safety Report:</p> <p>Nothing to mention, until sunset starts running up for next year.</p>	
6.	<p>Sunset to Sunrise:</p> <p>Minutes of the wash-up meeting are now online, it was a worthwhile meeting and with nothing other than a few tweaks to some minor areas, it will run exactly the same as next year. Planning for the meeting will start earlier. And a proper organisation chart needs to be sorted with defined tasks and responsibilities set in place for all areas, such as notifying police, south stack, Marquee hire, etc.</p> <p>Organising the payment of sponsorship from participants with a defined deadline for payments to be made. Exact method of this to be decided.</p> <p>Itinerary of tasks needs to be planned for next year. Such as organising the meet at southstack better it. Advising people to turn up after 4pm and no later than 6-7pm fully fuelled.</p> <p>If people turn up for the marshal training as a marshal it is expected that if you are attending you will be marshalling at the event and need to confirm this GSO Marshal training – Use the bibs and if you attend marshal training as a marshal you are going to be a marshal.</p>	
7.	<p>Website:</p> <p>None of the changes required have been made as yet, they will need to be arranged with the webmonkey</p> <p>These are</p> <ol style="list-style-type: none"> <li>1. Pay are registration only, No option to pay later via cheque or any other means</li> <li>2. Updated the back end editing tools to make updating the website easier</li> <li>3. Addition of a method of updating the registrants data base directly so that we can remove duplicates ourselves</li> <li>4. Shop needs to be put in line with products listed and get them sold.</li> </ol>	
8.	<p>Clothing and Merchandise</p> <p>T-Shirts &amp; wrist bands are dated and will be taken to bucket rattles to sell.</p> <p>Stickers are the same each year and they are rather on the large size, Could we look at a revised sticker, Possibly smaller it was suggested that we look at a badge with year bars.</p> <p>We need to get the shop on line and see what we can sell.</p> <p>Per order and pay for shirts online and collect on the day rather than send them out in advance.</p> <p>Products and merchandise need setting up in advance of opening the registration.</p> <p>Possibility of a card machine being sourced / used.</p> <p>Possibility of using a laptop and South stacks internet connection (subject to approval) and PayPal (Guest or account)</p>	
9.	<p>A.O.B.</p> <p>Sarah</p> <p>Tea dance – Asking for volunteers with for help with bucket rattling, tables, merchandise from 11am till 4) Ruskington Methodist church. The £44 maybe waived as Sarah is performing a free concert for them next year, To be confirmed. Sarah's CD will be on sale on the day of release at the event. please stop me and buy one! (See I do listen to the minute)</p> <p>Steve – Meeting Venue</p>	

	<p>Agreed to review after 3 meetings. Some people felt that there was less of a distraction at Nocton over the Jolly but I feel it should be pointed out that the majority of the distractions are caused by the committee getting off topic rather than external influences Agreed to have another couple of meetings at Nocton Heath until the AGM.</p> <p>Steve</p> <p>AGM October and notifications to secretary by September, Steve is standing down as chairman and will not be standing for re-election for personal reasons and he feels that the group needs fresh blood after 6 years at the top for new ideas for the group. Steve will be an active part of the group and still be involved. When Steve resigns at the AGM it will be time for some one else to take over. Pete, Again with Steve standing down Pete will not be standing and does not have the time to do this and its up to the younger ones to step up.</p> <p>Natasha</p> <p>Macmillan would like to know if we want any cards or things for the big coffee morning as it is on sale or return for events leading up to Christmas. No finalised venue for the cheque presentation has been arranged Gemma and Tanya are trying to arrange for a presentation at Cadwell Park involving Guy Martin but this has yet to be confirmed.</p>	
10.	<p><b>Next Meeting:</b> To be held on 24th September 2013 at 19:30 hours at Nocton Heath Cafe (unfortunately!) ☺</p>	

*Original signed and on file*  
 Dave Rodgers  
 Secretary  
 Bikers4Macmillan