



| Present: | | Apologies Received: |
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| Chair | Steve Freemantle | Tanya Taylor |
| Secretary | Dave Rodgers | Gary Bosworth |
| Treasurer | Natasha Brown | |
| Media | Sarah Birch | |
| Events | Paul Underwood | |
| Safety Officer | Pete Brown | |
| Macmillan | Andy Maddison | |
| Member | Colin Paul | |
| Member | Craig Paul | |
| Item | | Action |
| 1. | <p>Chairs report.</p> <p>Steve received the website report detailing around 850 hits for the month which is down on previous months, However this is to be expected as interest peaks in the run up to the sunset to sunrise event and it tails off towards Christmas as people don't do so much riding at this time of year and start to garage their bikes. Teddy bears picnic and cheque presentation got a lot of interest and the pictures are all on the website and on the Facebook group. Birthday Bash tag on website has been removed, Date for Sunset Sunrise 2013 set as 22nd June 2013, Sponsorship forms still to be amended, Valley Lodge has been booked for next year. Receipt books had been received and have all been used processing outstanding receipts from Sunset Ride. Order for two more has been placed. Regional meeting at the Ramada hotel Grantham was cancelled. Minutes agreed as correct, Pete Brown, Seconded Paul Underwood.</p> | |
| 2. | <p>Treasurers Report</p> <p>In the account to date is £18991.71p The idea of allowing participants to deposit directly in to the bank account under the reference of S2S has resulted in some deposits to the account which we as yet cannot attribute to a particular participant and issue a receipt. This is an issue that will need looking at and addressing for the 2013 ride if we are to have our target of 200 riders (i.e. participants use their rider number as the reference for any correspondence or internet banking transfers. However Steve expressed concern that if we make it too difficult people will not follow the procedure. This will possibly cause an issue in the end of year accounts.</p> <p>Sunset to Sunrise raised directly £16352.94 so far. (Not including any just giving totals)</p> | |
| 3. | <p>Media Report</p> <p>Not a lot to report, Sarah has been sending information Steve has passed to her via contacts within the RAF community however not much to the outside media. Steve has Information to Sarah regarding the cheque presentation which has been sent to media outlets but she has not seen anything as yet. Steve suggested contacting Andy Hubbert, News editor to follow up and see if anything was published. Nothing run on the bucket rattles however it was suggested that it would be good to see if we can get anything in the Grantham Journal. Cleethorpes will not be published as it is a social run and it would be up to the Louth group if they want to contact the Media.</p> | |
| 4. | <p>Events report</p> <p>2nd Grantham collection went well raising £417.00 and combined with the 1st collection raised in total £992.00 Suggested that we have the two collections in the Grantham area and one collection in Skegness at the May bank holiday weekend as established. It was discussed having more collection days, however it was argued that anymore collections would result in issues in getting people to commit to attend.</p> | |

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| | <p>Paul has been to see pilgrim hospital in Boston regarding a Children's Toy Run, They would be delighted for us to do a toy run as it has never been done before for them. Tentatively suggested as Saturday 15th December It is approximately 25 Children. An issue identified was that the age range of the children can vary dramatically week to week which would cause an issue in providing gifts. Suggested that we approach Toys'R'Us to see if they would like to contribute. It was suggested that presents are identified by age range and sex. i.e. Girl 15 boy 12 etc, etc as well it was suggested about approaching local business to the area, e.g. Oldrids of Boston.</p> <p>Steve suggested organising another Christmas party, To be organised by the committee post AGM. Proposed to be held in the new year location to be determined.</p> | Approach Donors for X-Mas Toy Run |
| 5. | <p>Group Safety Report.</p> <p>Nothing major to report, February 2013 Training to begin and will include fuel stops and fuel marshals. Boz has offered to help organise the training along the pod system. We would need to find people that we know and have attended the ride before. Pete expressed that he would like to pursue the idea of roving fuel marshals to organise the fuel stops, Riders to be allocated to a pod and they would then stay with that marshal / pod for the entire ride. Pod leaders to establish limitations of riders in their pod e.g. Fuel Range etc in the individual briefings.</p> | |
| 6. | <p>Sunset to Sunrise.</p> <p>The issue of public liability insurance has been addressed, resolved and we are awaiting confirmation from Macmillan head office. Tanya has spoken to Corporate insurance office and they have stated they will ensure we are covered for our group and event. Natahsa metined that receipts are to be posted out and did we want to include anything with the receipts i.e. a flyer or a card advising about next year's events. With an emphasis on the fact that 2013 is limited to 200 places.</p> | Pete / Steve arrange flyers / cards etc. |
| 7. | <p>Website:</p> <p>Committee post e-mails have been created and are running live as forwarders, Committee members have been advised that if they reply it will be from their personal accounts.</p> <p>Re-vamp is proceeding dependent upon Clare's availability and work commitments.</p> <p>Paypal would more than likely require upgrading to a business account however we can apply for charity status on the business account.</p> | |
| 8. | <p>Clothing and Merchandise</p> <p>Clothing has not progressed, however details of a company in Grantham have been passed to Natasha and Steve who provide a range of embroidered clothing. Craig Paul said he had a high-res image of our logo to Natasha so she can investigate (www.logos4clothes.com)</p> <p>Steve found that we were low on stock that we take to bucket rattles and events and has subsequently places a large order with MacMillan to replenish this. 150 pin badges 7 Lanyards for the Committee, 4 roles of Stickers, 10 Logo Mugs box of pencils and pens, Branded document cases x 7 (Committee), Iron on Logos x 10, 10 x Golf Tees, 20 x Car Stickers, 200 x MacMillan Medals for the sunset event, 50 trolley tokens, 10 x Chefs Aprons, 4 x New foam hands, 100 x Balloons, Cook books are no longer available. We have ordered it now so that we have it ready for next year's collections and events.</p> | |
| 9. | <p>A.O.B.</p> <p>Pete raised the matter that a member had been deleted from the Facebook group for no apparent reason, Steve to re-iterate to the Facebook group that members should</p> | |

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| | <p>not be deleted without a warning and that if anyone is accidentally deleted then please contact Steve. Thank you for the organisation that we have been doing and that long may we continue.</p> <p>Sarah – Two t-shirts listed on eBay on a free listing weekend.</p> | |
| 10. | <p><u>Next Meeting:</u> AGM To be held on 30th Oct 2012 at the Jolly Scotchman, Sleaford, at 19:30 hours</p> | |

Original signed and on file
Dave Rodgers
Secretary
Bikers4Macmillan