



Present:		Apologies Received:
Chair	Steve Freemantle	Sarah Birch
Secretary	Dave Rodgers	
Treasurer	Natasha Brown	
Media		
Events	Paul Underwood	
Safety Officer	Pete Brown (Chair)	
Macmillan	Tanya Taylor	
Member	Gary Bosworth	
Member	Martin Tomlinson	
Member	Nigel Puttock	
Member	Catherine Bosworth	
Item		Action
1.	<p>Chairs report.</p> <p>Thanks to Pete Brown for chairing the last meeting. Note about recording the meetings disseminated to members, No disagreements, Apologies from Rachael for not attending, she was expected but was on holiday.</p> <p>Minutes agreed as accurate, Proposed Paul, Seconded Boz</p>	
2.	<p>Treasurers Report</p> <p>Natasha's Spreadsheet with money she has seen and accounted for is £13945.21, however statement from 20th August is £14010.31. She has received a cheque in the post today for £721 and received approx £200 from Boz at the meeting, Total to date is approximately £15000.</p> <p>£1500 from stat of year £12500 from Sunset to Sunrise through bank account + £3500+ from just giving.</p> <p>We can include just giving on total to Macmillan on the total as it was for the event but it cannot be shown on our returns to Macmillan because the individuals Just Giving pages go directly to MacMillan. We will be given a soft credit for this amount but will require further investigation.</p> <p>Cheque presentation is for £16700 (12500 from Sunset to Sunrise directly + £4200 Just Giving)</p> <p>Due to Committee re-election proposed for October it was agreed that the current treasurer will work with a new treasurer should the current incumbent not continue the post as Macmillan's financial year is January to December</p> <p>Discrepancy between last months Just Giving total of £4800 and this months of £4200 cleared up due to an individual reporting an incorrect amount to us.</p> <p>Internet banking sorted, Natasha has the details, Just awaiting security device.</p>	
3.	<p>Media Report</p> <p>Sarah send apologies, unable to attend.</p> <p>Very little feedback from the media as to what has been run, there appears to be no rhyme or reason to what media run.</p> <p>Steve to push media as Macmillan head office to work with Sarah to advise better methods for media attention</p>	<p>Steve to Liase with Macmillan Media Dept</p>

<p>4.</p>	<p>Events report</p> <p>No thanks had been received from Phil Watson for organising ride to Whitby, Bit disappointed by this.</p> <p>2 bucket rattles have been organised at the Isaac Newton centre though bikes are not allowed in the centre.</p> <p>Cheque presentation in London on the 9th.</p> <p>Ride to Foxton Locks for the teddy bears</p> <p>Suggestion of a Christmas run, Do we want to plan one? Paul to contact hospitals to see if we can, also if we they have a nominated charity that already do this.</p> <p>Social Rides, request for ideas had been posted, but had no response we need more activity on this front, although some members stated that they had not seen this.</p> <p>Nigel suggested a ride to Jesters Cafe in Great Yarmouth to partake in the breakfast challenge.</p> <p>Sunday 9th Cheque Presentation run for Sleaford Local people 8:30am start from the usual McDonalds start point, Possibility of Police Escort whilst in London.</p>	<p>Paul to check with hospitals regarding a Toy Run</p>
<p>5.</p>	<p>Group Safety Report</p> <p>As and when we get near to the start with marshal training, we will look to break next year's ride in to the pods as suggested with a marshal being responsible for their group during the ride, they will also look after briefing their group after an overall generic mass briefing. We will also look to have fuel stop marshals to assist with the organisation at the various stops</p> <p>We have our own risk assessment we need to check that they are acceptable to Macmillan, however we have received documentation that indicates aviation, motor and marine events are excluded from Macmillan's public liability insurance under hazardous. If this is the case then it kind of stops us dead in the water, We were under the impression that we were covered. Steve has stated that if the cover is not there then we will not organise another event, Tanya is requested to check on this with Macmillan</p>	<p>Tanya Taylor to check on the Public Liability Insurance issue</p>
<p>6.</p>	<p>Sunset to Sunrise.</p> <p>Date is set for 2013 ride as 22nd June 2013 and it has been agreed that participation will be limited to 200 registrants paid in advance. Steve to revise sponsorship forms.</p>	<p>Steve to update the sponsorship forms.</p>
<p>7.</p>	<p>Website</p> <p>Dave, I have spoken with Clare regarding the changed we have requested,</p> <p>E-Mails not a problem we just need to provide a list, however the hosting company will not allow forwarding to a free e-mail account e.g. hotmail / yahoo etc.</p> <p>Birthday bash tag on the menu line will finally be removed.</p> <p>For selling merchandise and registrations online via a proper storefront on our website we need to check on the PayPal account, what it will allow us to process, either a single item or a proper basket of multiple items. We currently have a charity status account; however we may need to upgrade to a proper business account. Clare can build a store front but it is dependent on the PayPal account.</p> <p>A vote was carried out as to giving the authority to upgrade the account to a business if needed, proposed by Pete, Universally approved by the group.</p>	

	<p>It was queried by Nigel as to, if we have a shop front, who would be the person at the end who would be responsible for this. If we go down this route we may need a position creating for this.</p> <p>Forum – No problem, it can be done and would be created as a central point for information for the group and allow a repository for information not necessarily related to Macmillan e.g. Maintenance, Sales & Wants. We will keep the Facebook group, but more as a secondary point form information. It was pointed out that it would take a concerted effort by the group to keep the momentum and interest.</p> <p>Just giving badge on the webpage is not working, Steve as the account holder of the Just Giving account will need to generate the widget again as Just Giving have made some amendments to the system.</p> <p>Twitter has timed out due to inactivity, needs a concerted effort to push information out, It was discussed that we perhaps need a website content person, Voted that Catherine Bosworth would look after this area Post creation of Website / Content Administration Proposed - Natasha, Seconded - Paul</p>	<p>Steve to investigate the Just Giving side of things.</p> <p>Steve to provide details to Catherine to allow for content management.</p>
8.	<p>Clothing and Merchandise</p> <p>No extra action taken on this side of things as yet, We have had an enquiry as to whether the long talked about embroidered committee shirts would be available for general sale, the possibility of offering embroidered shirts was discussed but in a different colour to the committee shirts. We still need to find and finalise a design and supplier for this.</p>	
9.	<p>A.O.B.</p> <p>Paul – Anyone want any decals. Sarah did ask if we were going to Ride to the Wall, Unanimous No.</p> <p>Boz – Reciept books, We cannot keep operating without receipt books, Some were sent out but not received, Second set sent out recorded delivery, Dave Rodgers offered to assist Natasha in sorting the back log of receipts to be produced. Tanya to pass along the chain regarding issues with the new supply chain process.</p> <p>Nige – Is any one interested in riding around all the golden post-boxes in mainland England as it is the Olympic year. The group did discuss and felt it was a lot to ask as a fund raising run, although</p> <p>Tanya – Just a pointing out as a reminder regarding area meeting which has been sent to Steve, and thanks to us as a group for our fantastic achievement.</p> <p>Steve, Tuesday 18th Sept 7pm, Regional Macmillan meeting at the Ramada hotel in Grantham, Invite for a couple of people from the group, Paul volunteered to accompany Steve. It is to give all the regional groups and overview what is happening and where money is going</p> <p>Boston IAM have raised £110 for the group and are proposing to present us the cheque at the Springfield's, Do we want to attend as the group and have a stall again or just attend personally for the cheque presentation as we do not feel that the event serves our group very well, however should we be looking if we do attend should we have more "media" to grab people on the stand. To revisit next month.</p> <p>AGM New committee to be elected at the October meeting and interested parties to apply to the Secretary.</p>	
10.	<p>Next Meeting: To be held on 25th August 2012 at the Jolly Scotchman, Sleaford, at 19:30 hours</p>	

Original signed and on file
Dave Rodgers
Secretary
Bikers4Macmillan